

Wednesday, November 5, 2025

Yuba Community College District Foundation Regular Board Meeting

REGULAR BOARD MEETING

TIME: 3:00 PM

LOCATION: ROOM 211, SUTTER COUNTY CENTER OF YUBA COLLEGE, 3301 E. Onstott Road, Yuba City, CA 95991; Room 852, Woodland Community College, 2300 E. Gibson Road, Woodland, CA 95776; Lake County Campus of Woodland Community College, 15880 Dam Road Extension, Clearlake, CA 95422

Online: <https://yccd-edu.zoom.us/j/82411160975?jst=1>

Meeting ID: 824 1116 0975

REGULAR BOARD MEETING

TIME: 3:00 PM

PUBLIC COMMENTS

The Yuba Community College District Foundation Board welcomes public comment on issues within the jurisdiction of the foundation.

Members of the public who wish to comment on a specific agenda item, are encouraged to please submit a comment to foundation@yccd.edu by 5:00 PM on the day prior to the meeting. Comments submitted via email will be read aloud and placed into the record of the meeting.

Per YCCD Policy 2350, five minutes may be allotted to each speaker with a maximum of 20 minutes per subject. No action or discussion shall be undertaken on any public comments except that members of the Board or its staff may briefly respond to or ask a question for clarification regarding statements made or questions posed by persons addressing the Board under this agenda item.

Persons with disabilities needing assistance such as listening devices or other accommodations, please notify the Foundation Office at 530-740-1703 at least 72 hours prior to the meeting so arrangements can be made.

1. Call to Order and Opening Items

Subject :	1.01 Meeting Reminder: Please Mute or Turn Off Cell Phones
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	1. Call to Order and Opening Items
Access :	Public
Type :	Procedural

Public Content

Please take a moment to mute or turn off your cell phone at this time.

Subject :	1.02 Call to Order
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	1. Call to Order and Opening Items
Access :	Public
Type :	Procedural

Public Content

The Foundation Board President will call the meeting to order.

2. Approval of Agenda

Subject :	2.01 Approval of Agenda
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	2. Approval of Agenda
Access :	Public
Type :	Action
Recommended Action :	It is recommended that the Foundation Board approve the November 05, 2025 Agenda as presented.

3. Approval of Minutes

Subject :	3.01 Approval of Minutes - September 03, 2025
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	3. Approval of Minutes
Access :	Public
Type :	Action
Recommended Action :	It is recommended that the Foundation Board approve the minutes from the September 03, 2025 Foundation Regular Board Meeting as presented.

File Attachments

[YCCD Foundation Regular Board Meeting Minutes- September 3, 2025.pdf \(146 KB\)](#)

4. Open Agenda and Public Comment

Subject :	4.01 Open Agenda and Public Comment
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	4. Open Agenda and Public Comment
Access :	Public
Type :	Information

Public Content

In order to equitably facilitate public comments, members of the public joining online are encouraged to use the "Raise Your Hand" button on their screen when prompted for public comment. Members of the public joining on the phone are encouraged to press *9 when prompted for public comment. This action will place the member of the public in the queue for public comment.

The Board President will call you by name or last four digits of your phone number and you will be unmuted when it is your turn to comment.

5. Consent

Subject :	5.01 Consent Calendar
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	5. Consent
Access :	Public
Type :	Action (Consent)
Recommended Action :	It is recommended that the Foundation Board approve the Consent Agenda as presented. Items included are: Acceptance of Contributions, Acceptance of Quarterly Warrants, September 30, 2025, Financials, and Fund Account List with Balances as of September 30, 2025.

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject :	5.02 Acceptance of Contributions
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	5. Consent
Access :	Public
Type :	Action (Consent)
Recommended Action :	It is recommended that the Foundation Board approve the Acceptance of Donations as presented.

File Attachments

[Giving Report 2026 1st Quarter.pdf \(283 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject :	5.03 Acceptance of Quarterly Warrants
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	5. Consent
Access :	Public

Type :	Action (Consent)
Recommended Action :	It is recommended that the Foundation Board accept the Quarterly Warrants as presented.

File Attachments

[Check Registrar Q1.pdf \(2 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject :	5.04 Financials
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	5. Consent
Access :	Public
Type :	Action (Consent)
Recommended Action :	It is recommended that the Foundation Board approve the Financials as presented.

File Attachments

[Stmt Financial Position 2026-1.pdf \(210 KB\)](#)
[Stmt Activities 2026-1.pdf \(39 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject :	5.05 Newly Established Foundation Accounts
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	5. Consent
Access :	Public
Type :	Action (Consent)
Recommended Action :	It is recommended that the Foundation Board approve the Newly Established Foundation Accounts as presented.

File Attachments

[New Account List 09.30.2025.pdf \(97 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject :	5.06 Fund Account List with Balances
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	5. Consent
Access :	Public
Type :	Action (Consent)
Recommended Action :	It is recommended that the Foundation Board approve the Fund Account List with Balances as presented.

File Attachments

[Accounts with Balances 09-30-2025.pdf \(137 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

6. Action

Subject :	6.01 Employee Spotlight Program
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	6. Action
Access :	Public
Type :	

Public Content

Program Purpose:

The YCCD Employee Spotlight Program (ESP) is a recognition initiative designed to celebrate the unique contributions of CSEA employees across the District. By highlighting individual accomplishments, talents, and dedication, the program fosters a culture of appreciation, strengthens CSEA employee engagement, and promotes a deeper sense of belonging within the YCCD community.

Nomination Schedule:

Each year, nine (9) employees will be recognized at the designated Board meetings. The Offices of the College Presidents, the Chancellor, and the DSET Committee coordinate nominations. These entities each submit an Employee Spotlight agenda item following the established Board agenda timeline and the rotation schedule outlined below.

To make it possible for the nominated employees to attend in person the Board meeting when they are recognized by the Board, the nominees for the colleges will be invited, whenever possible, to the Board meetings that are scheduled at the specific college. Beginning in January 2026, the table below sets the rotation schedule among the two Colleges and the District Services.

Selection Criteria:

Nominees should exemplify one or more of the following:

- . Significant contributions to advance district and college missions
- . Exhibiting and living college and district values
- . Going above and beyond regular responsibilities
- . Leading a challenging initiative or project
- . Providing an innovative idea that results in solving problems or saving resources

Recognition and Reward

Each spotlighted employee will receive:

- A Certificate of Appreciation
- A \$250 monetary award
- Formal recognition and congratulations at the Board meeting

Funding Source

Pending approval by the District Foundation Board, the Foundation will allocate \$2,250 annually from its endowment fund to support the ESP.

File Attachments

[Employee Spotlight Program.docx \(73 KB\)](#)

7. Information

Subject :	7.01 Investment Report
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	7. Information
Access :	Public
Type :	Information

Public Content

Background:

Aaron Schmoekel from Edelman Financial Engineswill provide an update on the current status of the Foundation's investments through July 1, 2025 - September 30, 2025.

File Attachments

[YCCD Foundation_2025Q3 Performance Report.pdf \(106 KB\)](#)
[2025Q3_Russell Economic and Market Review.pdf \(1.022 KB\)](#)
[T065_Performance_Report.pdf \(117 KB\)](#)

Subject :	7.02 Executive Director of Advancement - YCCD Foundation Open Forums Information
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	7. Information
Access :	Public
Type :	Information

Public Content

Background:

As part of the recruitment process for the Executive Director of Advancement, Open Forums have been scheduled for **Thursday, November 6**, 2025 via Zoom.

Forum Schedule:

- Daryl Fitzgerald: 8:30 a.m. - 9:00 a.m.
 - [Zoom Link](#)
- Paul McNamara: 9:15 a.m. - 10:00 a.m.
 - [Zoom Link](#)
- Sierra Ronning: 10:00 a.m. - 10:30 a.m.
 - [Zoom Link](#)

[View candidate bios linked here.](#)

We invite you to submit questions for the candidates in advance. Please use [this confidential link](#) to share your questions by Monday, November 3, 2025.

You are encouraged to mark your calendars and join each session. After the Forums, you'll receive an email with an opportunity to share your feedback.

Thank you in advance for your thoughtful engagement in this important process as we work together to identify the best candidate for this key leadership role.

8. Reports

Subject :	8.01 Foundation President's Report
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	8. Reports
Access :	Public
Type :	Report

Public Content

The President of the Foundation Board will present a status update.

Subject :	8.02 YCCD Board of Trustees - Foundation Liaison Reports
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	8. Reports
Access :	Public
Type :	Report

Public Content

Background:

YCCD Board of Trustees annually appoints two Trustees to serve a liaison to the YCCD Foundation Board. Trustee Dennisse Burbank and Trustee Jesse Ortiz are the current liaisons will provide an update on District Governing Board activities.

Subject :	8.03 Woodland Community College Report
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	8. Reports
Access :	Public
Type :	

Public Content

Dr. Lizette Navarette, President ofWoodland CommunityCollege, will present a college update.

Subject :	8.04 Yuba College Report
Meeting :	Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category :	8. Reports
Access :	Public
Type :	

Public Content

Dr. Tawny Dotson, President of Yuba College, will present a college update.

Subject : 8.05 Chancellor's Report
Meeting : Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category : 8. Reports
Access : Public
Type :

Public Content

Dr. Shouan Pan, Chancellor of Yuba Community College District will provide a district update.

Subject : 8.06 Foundation Director's Report
Meeting : Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category : 8. Reports
Access : Public
Type : Report

Public Content

Shouan Pan, Acting Director of the Foundation will present a status update to the Foundation Board of Directors.

Subject : 8.07 Next Regularly Scheduled Meeting
Meeting : Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting
Category : 8. Reports
Access : Public
Type : Information

Public Content

The next Foundation Board of Directors meeting is scheduled on **Wednesday, February 4, 2026, at 3:00 p.m.**

Meeting dates in 2026 are: February 4, May 6, August 5 and November 4.

9. Adjournment

Subject : 9.01 Adjournment
Meeting : Nov 5, 2025 - Yuba Community College District Foundation Regular Board Meeting

Category :

9. Adjournment

Access :

Public

Type :

Procedural