

FOUNDATION

YUBA COMMUNITY COLLEGE DISTRICT

Yuba Community College District Foundation Board

Minutes of February 05, 2025, Regular Foundation Board Meeting

The Yuba Community College District Foundation Board of Directors meets on Wednesday, February 05, 2025, at Sutter Campus, 3301 E. Onstott Road, Yuba City, CA 95991.

YCCD Foundation Board Members Present: Marcia Stranix, Denise Burbank, Jesse Ortiz, Wayne Ginsburg, Paul Dilley, Shouan Pan, Sonja Lolland, Dirk Slooten, John Cassidy, Eileen Schmidtbauer, Lizette Navarette

YCCD Foundation Staff Present: Jay Lowden, Faaizah Akhtar

Guests: Aaron Schmoekel, Investment Advisor and John Dominguez, CWDL Auditor

Public: Sonya Horn

1. Call to Order

President Ginsburg called the meeting to order at 3:00 p.m.

2. Approval of Agenda

It is recommended that the Foundation Board approve February 5, 2025, YCCD Foundation Board Agenda as presented. Motion by Jesse Ortiz, second John Cassidy.

Final Resolution: Motion Carries

3. Approval of Minutes

It is recommended that the Foundation Board approve the Minutes of November 6, 2024, Foundation Board meeting. Motion by Jesse Ortiz, second by John Cassidy. Final Resolution: Motion Carries

4. Open Agenda and Public Comment

No Public Comment

5. Consent Agenda

It is recommended that the Foundation Board approve the Consent Agenda that includes the following: Contributions for the period of October 1, 2024, through December 31, 2024; Quarterly Warrants for the period of October 1, 2024, through December 31, 2024; Newly Established Foundation Accounts for the period covering October 1, 2024, through

December 31, 2024; Financials for the period ending December 31, 2024; and Fund Account List with Balances for the period ending December 31, 2024.

Motion by Dirk Slooten, second by Tawny Dotson. Final Resolution: Motion Carries.

6. Action

6.1. Election of Officers for the Foundation Board of Directors for 2025

Motion to elect Wayne Ginsburg as the President of the Foundation Board made by Jesse Ortiz, seconded by John Cassidy. Final Resolution: Motion Carries.

Motion to elect Marcia Stranix as the Secretary of the Foundation Board made by Jesse Ortiz, seconded by John Cassidy. Motion to close the nomination made by Dirk Slooten. Final Resolution: Motion Carries.

Motion to elect Eileen Schmidtbauer as the Treasurer of the Foundation Board was made by Marcia Stranix, seconded by Sonja Lolland. Motion to close the nomination made by Dirk Slooten. Final Resolution: Motion Carries.

6.2. Foundation Cash Handling Policy and Procedures

On an annual basis many organizations that have funds in the Yuba Community College District Foundation conduct fundraising events and activities that accept cash payments prior to and during the event or activity. Foundation Board Policy 12.02: CASH HANDLING and its supporting Foundation Administrative Procedure 12.02 are being proposed to provide guidance in managing the Cash Handling process for Foundation funds. This policy outlines the rules and procedures employed by the Foundation for the proper handling of cash including the responsibilities of YCCD employees in the cash handling process. This policy is intended to aid in preventing and/or detecting cash loss and protecting employees in the cash handling process. Managers of units handling Foundation cash are responsible for establishing and maintaining the proper environment of internal controls.

Motion to approve Foundation Board Policy 12.02 and associated Foundation Administrative Procedure 12.02 were presented at the November 6, 2024, Foundation Board Meeting as an information item. Today they are being presented for final review and action.

Motion: Jared Haste Seconded: John Cassidy. Final Resolution: Motion carries.

6.3. Approval of 2025-26 Scholarship Offerings

The Foundation Board of Directors annually reviews and approves the Foundation scholarships that will be offered for the next academic year. Scholarships are

determined based on available dollars in the designated fund for each scholarship. For 2025-26 a total of 289 scholarships are being recommended totaling \$257,200.

For Board Consideration / Discussion:

The document attached to this agenda item details the scholarship offerings by campus for 2025-26. A total of 289 scholarships, totaling \$257,200, are being recommended for approval. This is an increase of 14 scholarships over the previous year. 127 Endowed District Scholarships are spread among the campuses based on a location's percentage of FTES at the end of Fall 2024; 10 scholarships for Lake County Campus; 39 for Woodland Community College, including Colusa; and 78 for Yuba College, including Sutter.

Motion: Eileen Schmidtbauer Second: Denise Burbank. Final Resolution: Motion carries.

7. Information

7.1. Quarterly Investment Report

Aaron Schmoekel, our investment advisor, will provide a quarterly update on the Foundation's portfolio for the second quarter of the year 2024-2025.

Dirk Slooten asked if the current fires in California, insurance rates, interest rates and proposed tariffs will have an effect on the Foundations Stock portfolio. Aaron Schmoekel says there is no telling if these events will have a negative or positive effect.

7.2. 2023-2024 Financial Audit Report

John Dominquez gave an update on the audit findings for the fiscal year 23-2024.

7.3. Yuba College Capital Campaign Update

John Cassidy provided an update on the Yuba College Capital Campaign.

He reported that the biggest feedback that he received from the community was that people had not been to the college in Marysville for some time. The alumni have not remained consistent with community engagement. Dr. Dotson has made some effort by engaging with community leaders and we have some interest in donors, but no pledges have been made officially. The initial plan now is to get potential donors to visit the college campus and to reengage donors to make pledges.

Marcia Stranix asked if the suspension of the football team has had an effect on the campaign, John Cassidy said that has not been an issue at all with donors that he has spoken to.

President Dotson has informed that the college will be hosting an event at the Sutter Campus for key community leaders and donors to come onto campus and see the students and campus life.

7.4. Foundation Director Search Update

Chancellor Pan will update the Foundation Board of Directors on the search for the New Foundation Director.

Chancellor Pan restated that the Foundation Director, Jay Lowden, will be retiring at the end of this academic school year. From their research looking at neighboring foundations they have found that most of the colleges use executives in the title for their foundation directors. The change of title proposed will be Executive Director of Advancement. Since the title will be changed it will be presented at the next YCCD Board of Trustees meeting and will be on the agenda for approval. Once the title has been approved the position will be advertised and then the search will begin. It is the district's intention to have this role filled by June or July of 2025. Chancellor Pan extended to the Foundation Board of Directors to participate in the search committee.

8. Reports

8.1. YCCD Board of Trustees – Foundation Liaison Reports

YCCD Board of Trustees had no report.

8.2. Chancellor's Report

Chancellor Pan reported that there have been three new Board of Trustees elected. Newly Elected Trustees were certified in the December Board meeting and have attended and new trustee conference and have a few more conferences coming up to help with onboarding the new board and the trustees. The board has adopted a new contract with faculty and the contract will need to be updated so the contract negotiations will begin again.

The District is aware of the immigration raids that have been taking place across the nation, and it has created a lot of stress with community college students and staff. The district is working with the college presidents and legal counsel to address how to process. The district has sent out correspondence to students to assure them of our commitment to provide a safe and inclusive environment. The colleges do not collect immigration status from students therefore we do not have that data to provide. The district has passed out correspondence with staff and faculty on how to proceed if ICE is present on our college campuses. The situation is fluid and change week to week and the district will stay up to date on changes in this situation.

8.3. Yuba College Presidents Report

President Tawny Dotson has reported that Dual enrollment for this semester has recorded over 1,000 applicants, this has also been recorded to be one of the smoothest enrollment processes till date. Dual enrollment has also been expanded in partnership with Sutter County Office of Education in order to reach some of the Charter school students to have access to Dual enrollment classes. They have also extended agreements with Yuba County Office of Education to extend dual enrollment to justice impacted youth students. This semester Marysville Unified Joint School District will have their first class graduating from the early college program.

Maintenance and Operation (MNO) has completed the construction of 200 and 1000 buildings. The next remodeling project is building 100B, projected to begin late 2025 or early 2026.

Enrollment has continued to see an increase, with a 7% up, year over year. This increase is larger than was expected after the enrollment deficit during/after Covid-19.

John Cassidy commented that enrollment is expected to drop 12-20% statewide, but Yuba Community College is expected to grow. President Tawny Dotson said that Yuba and Sutter are expected to have steady growth over the next ten years, and the county in the entire state of California that is projected to have the most growth is Placer County which is a part of Yuba College service area.

Marcia Stranix asked if the dual enrollment program affects our enrollment percentage if students are moving on instead of continuing the course with Yuba College. President Tawny Dotson said they are not seeing that trend at all. We are capturing more with early college and many students are coming back to enroll in our Nursing programs and we are not seeing the college losing students with these programs.

8.4. Woodland Community College Presidents Report

President Lizette Navarette updated that enrollment has increased by 17 percent from the 2022-2023 academic year. Woodland Community College community Room 800 will have a new mural that will be created and selected by the Mural Program students by May 2025. With the funds that were collected by the Foundation through the Dr. Matt Clark Memorial Fund Woodland Community College will be opening a new Math Center that will be opening on Pie Day, March 14, 2025, to continue his Professor Matt Clarks legacy. A few other events that are taking place are Super Saturday on Sept 22, 2025, many activities that will take place on campus and the Foundation Board is encouraged to participate. On March 18-19, 2025, there will be a career fair to allow students to engage with employers and see what job and career opportunities are available in the community.

8.5. Foundation Directors Report

The Foundation Director reported that the Foundation now has a State Raffle License with will help expedite the events that take place on behalf of the Foundation. The Foundation has also created their own square account for any donations that come in form the Foundation accounts. The Master agreement between the Foundation and the District was updated in 2020 and that agreement will need to be updated since the five years will be coming up in March of 2025, the agreement will be sent out to do a cursory review of the agreement and will be on the next Board Meetings agenda. The Foundation will be scheduling a few in person and some zoom meetings to go over some policies and procedures that the Foundation has adopted.

8.6. Foundation Presidents Report

President Wayne Ginsburg reported that President Navarette was his guest at the Woodland Rotary Club and presented about Woodland Community College. The community leaders asked many questions during her presentation and were interested in more information on the college.

9. Next Regularly Scheduled Meeting

Next Regularly Scheduled meeting is May 7, 2025, at 3:00 p.m.

10. Adjournment

The meeting was adjourned at 4:24p.m.