

Tuesday, August 11, 2020

Yuba Community College District Foundation Special Board Meeting

SPECIAL BOARD MEETING

TIME: 4:00 PM

IN RESPONSE TO THE COVID-19 PANDEMIC AND ITS IMPACT ON PUBLIC MEETINGS UNDER THE BROWN ACT, ON MARCH 17, 2020, GOVERNOR NEWSOM SIGNED EXECUTIVE ORDER N-29-20 THAT SUSPENDS, ON AN EMERGENCY BASIS PURSUANT TO GOVERNMENT CODE 8571, CERTAIN PROVISIONS OF THE BROWN ACT'S GENERAL REQUIREMENTS FOR PUBLIC MEETINGS. ACCORDINGLY, THE REQUIREMENTS OF THE BROWN ACT REQUIRING THE PHYSICAL PRESENCE OF BOARD MEMBERS AT MEETINGS OF THE BOARD AND PROVIDING A PHYSICAL SPACE FOR MEMBERS OF THE PUBLIC TO OBSERVE AND PARTICIPATE HAVE BEEN SUSPENDED UNTIL FURTHER NOTICE.

Consistent with the foregoing, this YCCD Foundation Special Board Meeting is being held as a virtual meeting. To join this meeting, from your computer or telephone, please use this information:

Zoom Link: <https://cccconfer.zoom.us/j/94563142360>

Zoom Call-In Numbers: +1 669 900 6833 (US Toll)

Zoom Meeting ID: 945 6314 2360

To join via the internet, click on the link above and follow all prompts to run the Zoom software. We recommend you begin this process at least 15 minutes prior to the start of the Board Meeting. Once you have successfully joined the meeting, you will be placed in the waiting room until the meeting begins.

Only the Board Members and individuals presenting information or action items will have audio & video capability.

PUBLIC COMMENTS

The Yuba Community College District Foundation Board welcomes public comment on issues within the jurisdiction of the foundation.

In order to equitably facilitate public comments:

Members of the public joining online are encouraged to use the "Raise Your Hand" button on your screen. Members of the public joining on the phone are encouraged to press *9. This action will place the member of the public in the queue for public comment. The Board President will call you by name or last four digits of your phone number and you will be unmuted when it is your turn to comment.

Members of the public who choose not to observe the Yuba Community College District Foundation Board Meeting but wish to comment on a specific agenda item, are encouraged to please submit a comment online at <https://apps.yccd.edu/Board/> by 5:00 PM on the day prior to the meeting. Comments submitted online will be read aloud and placed into the record of the meeting.

If you are unable to send comments online, please call 530-740-1703 and leave a message by 5:00 PM the day prior to the meeting and someone will return your call.

Persons with disabilities needing assistance such as listening devices or other accommodations, please notify the Foundation Office at 530-740-1703 at least 72 hours prior to the meeting so arrangements can be made.

1. Call to Order and Opening Items

Subject :	1.01 Meeting Reminder: Please Mute or Turn Off Cell Phones
Meeting :	Aug 11, 2020 - Yuba Community College District Foundation Special Board Meeting
Category :	1. Call to Order and Opening Items

Access : Public
Type : Procedural

Public Content

Please take a moment to mute or turn off your cell phone at this time.

Subject : 1.02 Call to Order
Meeting : Aug 11, 2020 - Yuba Community College District Foundation Special Board Meeting
Category : 1. Call to Order and Opening Items
Access : Public
Type : Procedural

Public Content

The Foundation Board President will call the meeting to order.

Subject : 1.03 Remote Meeting Protocols
Meeting : Aug 11, 2020 - Yuba Community College District Foundation Special Board Meeting
Category : 1. Call to Order and Opening Items
Access : Public
Type : Information

Public Content

Background

Virtual meeting protocols are slightly different from conducting a meeting with everyone in the same space. The Board President will provide a quick overview of the process that will be used for operating the meeting such as, including muting, conducting votes, and how to be recognized by the chair.

1. To be recognized please use the "Raise Your Hand" button on your screen.
2. All votes will be in a roll call manner, as required by the Brown Act.

Status and Analysis:

For Board Consideration / Discussion:

2. Approval of Agenda

Subject : 2.01 Approval of Agenda
Meeting : Aug 11, 2020 - Yuba Community College District

Foundation Special Board Meeting

Category :

2. Approval of Agenda

Access :

Public

Type :

Action

Recommended Action :

It is recommended that the Foundation Board approve the August 5, 2020 Agenda as presented.

3. Open Agenda and Public Comment

Subject :

3.01 Open Agenda and Public Comment

Meeting :

Aug 11, 2020 - Yuba Community College District Foundation Special Board Meeting

Category :

3. Open Agenda and Public Comment

Access :

Public

Type :

Information

Public Content

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4. Action

Subject :

4.01 Funding Request from Chancellor to assist District in Funding Student Trustee Stipends in 2020-21 Fiscal Year

Meeting :

Aug 11, 2020 - Yuba Community College District Foundation Special Board Meeting

Category :

4. Action

Access :

Public

Type :

Action, Report

Recommended Action :

Approve the request from the Chancellor to provide funding from the Multi-College Progress Fund in an amount not to exceed \$4,108.

Public Content

Background

At the June meeting of the Yuba Community College District Governing Board trustees voted to compensate student trustees, one representing Yuba College and one representing Woodland Community College, with the same stipend amount as elected trustees. Currently student trustees receive a stipend equal to 50% of the elected trustees stipend which is \$410.50 per month.

Since that meeting the Governing Board was made aware that the California Education Code requires that any change to the trustees stipend, must be made prior to May 15. As a result the District will not be able to use District Funds to increase the student trustees stipend until the next fiscal year.

Chancellor Houston has asked if the Foundation has resources that could be used to make up the difference between a student trustee current stipend, and what the Governing Board approved to increase their stipend to. That amount for the remainder of this fiscal year would be \$2,054 per student trustee for a total of \$4,108. Currently there is no student trustee for Woodland Community College so for every month that position is vacant the liability of \$4,108 would decrease by \$205.45.

The Foundation does have resources available in the Multi-College Progress Fund (\$11,364) and the Foundation Unrestricted Operating Fund (\$24,962) that we could use cover the increased stipend to the student trustees. To do so, would require a vote of the Foundation Board. The Director recommends that the Multi-College Progress Fund be used if the expense is approved.

5. Information

Subject :	5.01 Scholarship Update on Yuba College Awards
Meeting :	Aug 11, 2020 - Yuba Community College District Foundation Special Board Meeting
Category :	5. Information
Access :	Public
Type :	Information

Public Content

Background:

At the August 5, 2020 Foundation Board meeting the Board asked for additional information related to the status of Yuba College Foundation scholarships. Since that meeting the Foundation Director has met with the College President and Financial Aid Staff to determine the status of un-awarded scholarship. All the un-awarded scholarships are restricted to the Yuba College campus by donors. Attached is an updated status report as of 5:00 pm on August 7, 2020. The Foundation Director will provide a brief update in addition to the information found on the report.

File Attachments

[YC Scholarships Update 8.7.20.pdf \(476 KB\)](#)

Subject :	5.02 Yuba College Student Services Fund Update
Meeting :	Aug 11, 2020 - Yuba Community College District Foundation Special Board Meeting
Category :	5. Information
Access :	Public
Type :	Information

Public Content

Background:

At the August 5, 2020 Foundation Board Meeting, one of the board members inquired about the negative balance in the Yuba College Student Services Fund. The balance of that fund on June 30, 2020 was a negative \$9,050. The Director said that he would come back with an explanation of the negative balance, and include it as part of the Special Meeting.

At the August 6, 2013 meeting of the YCCD Foundation Board the Foundation Director reported that Yuba College was starting a Public Events Series and that the Foundation would be providing seed money for the project. It was reported that the Foundation would loan \$6,000 in the fall of 2013 and another \$12,000 in the spring of 2014, and that proceeds from the events would be used to pay back the foundation. The Directors Report from that meeting, along with the meeting minutes are attached. The minutes show that this was an informational item and does not indicate that the loan was an action item or even voted on by the Board. Katy Miller indicated that the loans were never made, although the College started the series and was charging expenses to the fund account.

At the end March of 2017, the balance of the fund was \$20,269 in the red. In June of 2017 the balance was brought to attention of Dr. Javaheripour. Since that time, the Colleges Marketing Director, has been working to get the fund back to even, but she has since retired. Since June of 2017 approximately \$11,219 of the deficit has been erased leaving a balance of \$9,050 as of June 30, 2020.

A detailed accounting of all income and expenses from 2013 to the present is being prepared and will be made available.

As the Foundation Director, I would recommend that the Foundation Director and the Yuba College President work together to develop a plan that will erase the remaining \$9,050 of the Student Services Fund deficit and provide annual updates to the Foundation Board on the progress of that plan.

Status and Analysis:

File Attachments

[Foundation Board Meeting August 6 2013 \(002\).pdf \(827 KB\)](#)

[YC Student Services Fund 2013-2020.pdf \(534 KB\)](#)

6. Adjournment

Subject :	6.01 Adjournment
Meeting :	Aug 11, 2020 - Yuba Community College District Foundation Special Board Meeting
Category :	6. Adjournment
Access :	Public
Type :	Procedural