

Wednesday, November 6, 2019

Yuba Community College District Foundation Regular Board Meeting

REGULAR BOARD MEETING

TIME: 3:00 PM

LOCATION: Yuba Community College District Board Room, 425 Plumas Blvd., Yuba City, CA 95991; Woodland Community College, 2300 E. Gibson Rd., Woodland, CA 95776, Room 113; Yuba College, 2088 North Beale Rd., Marysville, CA 95901, Room 4; Lake County Campus, 15880 Dam Road Ext., Clearlake, CA 95422, Room 908. Conference Call: 1-669-900-6833; Meeting ID: 566 459 516

Persons wishing to address the Board should complete a request card and submit it to the Recorder at the beginning of the meeting.

Agendas also available at: <http://www.boarddocs.com/ca/yccd/Board.nsf>

1. Call to Order and Opening Items

Subject : 1.01 Meeting Reminder: Please Mute or Turn Off Cell Phones

Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting

Category : 1. Call to Order and Opening Items

Access : Public

Type : Procedural

Public Content

Please take a moment to mute or turn off your cell phone at this time.

Subject : 1.02 Call to Order

Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting

Category : 1. Call to Order and Opening Items

Access : Public

Type : Procedural

Public Content

The Foundation Board President will call the meeting to order.

2. Approval of Agenda

Subject : 2.01 Approval of Agenda

Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting

Category : 2. Approval of Agenda

Access : Public

Type : Action

Recommended Action : It is recommended that the Foundation Board approve the August 7, 2019 Agenda as presented.

3. Approval of Minutes

Subject : 3.01 Approval of Minutes
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 3. Approval of Minutes
Access : Public
Type : Action (Consent)
Recommended Action : It is recommended that the Foundation Board approve the minutes from the August 7, 2019 Foundation Regular Board Meeting as presented.

File Attachments

[Foundation Board Minutes 08.07.19.pdf \(230 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

4. Open Agenda and Public Comment

Subject : 4.01 Open Agenda and Public Comment
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 4. Open Agenda and Public Comment
Access : Public
Type : Information

Public Content

The Foundation Board President will call for public comment at this time.

5. Consent

Subject : 5.01 Consent Calendar
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 5. Consent
Access : Public
Type : Action (Consent)
Recommended Action : It is recommended that the Foundation Board approve

the Consent Agenda as presented.

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.02 Acceptance of Contributions
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 5. Consent
Access : Public
Type : Action (Consent)
Recommended Action : It is recommended that the Foundation Board approve the Acceptance of Donations as presented.

File Attachments

[Giving Report Fiscal Year 2020 Quarter 1.pdf \(55 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.03 Acceptance of Quarterly Warrants
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 5. Consent
Access : Public
Type : Action (Consent)
Recommended Action : It is recommended that the Foundation Board accept the Quarterly Warrants as presented.

File Attachments

[Check Register Fiscal Year 2020 Quarter 1.pdf \(37 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.04 Newly Established Foundation Accounts
Meeting : Nov 6, 2019 - Yuba Community College District

Foundation Regular Board Meeting

Category : 5. Consent
Access : Public
Type : Action (Consent)
Recommended Action : It is recommended that the Foundation Board approve the Newly Established Foundation Accounts as presented.

File Attachments

[New Accounts List 09-30-19.pdf \(17 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.05 Financials
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 5. Consent
Access : Public
Type : Action (Consent)
Recommended Action : It is recommended that the Foundation Board approve the Financials as presented.

File Attachments

[Statement of Activities 2020 1st Quarter.pdf \(38 KB\)](#)
[Statement of Financial Position 2020 1st Quarter.pdf \(34 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.06 Fund Account List with Balances
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 5. Consent
Access : Public
Type : Action (Consent)
Recommended Action : It is recommended that the Foundation Board approve the Fund Account List with Balances as presented.

File Attachments

[Account List with Balances 09-30-19.pdf \(21 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject :	5.07 2020-2021 Scholarship Funds
Meeting :	Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category :	5. Consent
Access :	Public
Type :	Action (Consent)
Recommended Action :	It is recommended that the Foundation Board approve the scholarship funding availability list as presented for the 2020-2021 school year.

Public Content

Background: The Foundation Board of Directors reviews and approves Foundation scholarship funding availability. These scholarship opportunities will be shared with Yuba Community College District students through each College's Financial Aid Office. The Financial Aid Offices need to receive this list by December of each year in order for the scholarship application process to begin the first part of each spring semester.

Status and Analysis:

For Board Consideration / Discussion:

File Attachments

[2020-2021 Scholarship Availability List - Master.pdf \(108 KB\)](#)

Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

6. Action

Subject :	6.01 Foundation Board Policies and Administrative Procedures
Meeting :	Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category :	6. Action
Access :	Public

Type : Action
Recommended Action : It is recommended that the Foundation Board approve the Foundation Board policies and administrative procedures as presented.

Public Content

Background:

Proposed Foundation Board policies and administrative procedures are drafted, reviewed and approved by the Foundation Board of Directors.

Status and Analysis:

The following Foundation Board administrative procedures were presented for a first reading at the August 7, 2019, Board meeting. They are being brought back for Action by the Foundation Board of Directors.

FBP 2.01 Investments

FAP 1.01 Gift Acceptance

FAP 7.01 Alumni of the Year Award

FAP 8.01 Naming Guidelines and Opportunities

*Key: FBP - Foundation Board Policy

FAP - Foundation Administrative Procedure

File Attachments

[FAP 1.01 Gift Acceptance.pdf \(415 KB\)](#)
[FAP 7.01 Alumni of Year.pdf \(133 KB\)](#)
[FAP 8.01 Naming Guidelines - Jay.pdf \(235 KB\)](#)
[FBP 2.01 Investments - Jay.pdf \(146 KB\)](#)

Subject : 6.02 Combine AAUW and Yuba City Women's Club Scholarship Funds
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 6. Action
Access : Public
Type : Action
Recommended Action : It is recommended that the Foundation Board of Directors approve combining the American Association of University Women (AAUW) and Yuba City Women's Club scholarship accounts into one endowed account to be listed as AAUW /Yuba City Women's Club Scholarship.

Public Content

Background:

The American Association of University Women (AAUW) has overseen the selection of annual scholarship recipients on behalf of the AAUW and the Yuba City Women's Club (YCWC) for a number of years. The AAUW has requested that the two funds (AAUW and YCWC) be combined into one fund. The goal would be for AAUW to continue the selection of annual scholarships in a new combined AAUW/Yuba City Women's Club Fund. Fund balances as of June 30, 2019: AAUW - \$1,279 and YCWC - \$21,797. Combined Fund Balance is \$23,076.

Director Lowden has met with the leadership of AAUW that proposed the merger. The YCWC has been inactive for more than 10 years. Combining the funds does not alter the intent of the two scholarship funds. While the AAUW Fund is not an endowed fund, the YCWC is and as a result the combined fund will need to be an endowed fund which was a condition of their original gift.

Status and Analysis:

For Board Consideration / Discussion:

7. Information

Subject :	7.01 Adopt a 5th Grader
Meeting :	Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category :	7. Information
Access :	Public
Type :	Discussion, Information

Public Content

Background:

Adopt a 5th Grader is a program that was launched by the Mendocino Community College in 2008. The focus is to motivate students at an early age to complete high school and go to college. Students are "adopted" in 5th Grade by a donor with a \$700 gift to the Foundation. The money is invested by the Foundation so that when the student graduates from High School they have an option of a \$500 cash incentive or a \$1,000 scholarship if they attend Mendocino college. In the eleven years of the program 433 students have been adopted.

A group of community volunteers would like to see the program in Southern Lake County. Northern Lake County is in the Mendocino District. On October 26 they held a small program kickoff. Their first year goal is to adopt one child in each of the public elementary schools in South Lake County. To date they have five donors that have made gifts to adopt a student.

A flyer with a brief description of the program is attached to the agenda.

File Attachments

[AA5thG Program.pdf \(337 KB\)](#)

Subject :	7.02 Foundation Branding
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Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting

Category : 7. Information

Access : Public

Type : Discussion, Information

Public Content

Background:

The foundation was founded in 1972 as the *Yuba College Foundation*. At that time the District was a single-college district and the name was appropriate. In 2014 the Foundation changed it's legal nameto the *Yuba Community College District Foundation*.As a multi-college District, with campuses in six communities, the name of the Foundation, at times, may cause confusion about the connection of a campus or community to the Foundation and where someones contribution may actually end up. This is especially true when a prospective donor does not understand the organization of the District and their only touch point is with the local campus entity.

Mr. Lowden will provide the Foundation Board with an update of the branding and website. Proposed primary fund logos for each campus are attached for review and discussion.

File Attachments

[Fund images 10.31.19.pdf \(118 KB\)](#)

[Web 2.0.pdf \(1,832 KB\)](#)

Subject : 7.03 Master Agreement with YCCD

Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting

Category : 7. Information

Access : Public

Type : Discussion, Information

Public Content

Background:

The current Master Agreement/Memorandum of Understanding (MOU) between the Foundation and the District is more than 10 years old. The MOU was approved by the Foundation Board of Directors in January 2008. We have not been able to locate a signed copy of the MOU, and we can not find any documentation that the MOU was ever presented to the Board of Trustees for approval.The Foundation Director has formed a Task Force comprised of Board Members Ginsburg, Schmidtbauer and Hastey to assist in preparing a draft MOU for consideration by the Foundation Board and the Board of Trustees of the district.

Copies of MOUsfrom Butte, Shasta, Sequoia, Modesto and Cuesta, along with template provided by the state Foundation office have been used in preparing the

draft MOU. The Task Force met on October 24 to review the first draft that was prepared by Director Lowden. That first draft is included as it was presented to the Task Force. After input from the Task Force there were changes suggested, and they are being incorporated into a second draft that will be ready for review by the Task Force in mid November.

File Attachments

[DRAFT ONE 10.22.19.pdf \(170 KB\)](#)

8. Reports

Subject :	8.01 Foundation President's Report
Meeting :	Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category :	8. Reports
Access :	Public
Type :	Report

Public Content

The President of the Foundation Board will present a status update.

Subject :	8.02 YCCD Board of Trustees - Foundation Liaison Reports
Meeting :	Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category :	8. Reports
Access :	Public
Type :	Report

Public Content

Background:

YCCD Board of Trustees Liaisons to the Foundation Board will report.

Subject :	8.03 Chancellor's Report
Meeting :	Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category :	8. Reports
Access :	Public
Type :	Report

Public Content

The Chancellor's monthly newsletters are attached.

File Attachments

[8.8.19 Chancellor's News.pdf \(616 KB\)](#)
[9.12.19 Chancellor's News.pdf \(604 KB\)](#)
[10.10.19 Chancellor's News.pdf \(689 KB\)](#)

Subject : 8.04 Yuba College Report
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 8. Reports
Access : Public
Type : Report

Public Content

Dr. GH Javaheripour, President of Yuba College, will present a status update.

Subject : 8.05 Woodland Community College Report
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 8. Reports
Access : Public
Type : Report

Public Content

Dr. Art Pimentel, President of Woodland Community College, will present a status update.

Subject : 8.06 Next Regularly Scheduled Meeting
Meeting : Nov 6, 2019 - Yuba Community College District Foundation Regular Board Meeting
Category : 8. Reports
Access : Public
Type : Information

Public Content

The next Foundation Board of Directors meeting is scheduled on November 6, 2019 at 3:00 p.m.

Subject : 8.07 Foundation Director's Report
Meeting : Nov 6, 2019 - Yuba Community College District
Foundation Regular Board Meeting
Category : 8. Reports
Access : Public
Type : Report

Public Content

Thomas Lowden, Director of the Foundation will present a status update to the Foundation Board of Directors.

9. Adjournment

Subject : 9.01 Adjournment
Meeting : Nov 6, 2019 - Yuba Community College District
Foundation Regular Board Meeting
Category : 9. Adjournment
Access : Public
Type : Procedural