

Wednesday, August 4, 2021

Yuba Community College District Foundation Regular Board Meeting

REGULAR BOARD MEETING

DATE: August 4, 2021

TIME: 3:00 PM

LOCATION(s):

- Foundation Board Members, Executive Team, and Identified Presenters: District Board Room, 425 Plumas Street, Room 201 & 202

- Member of the Public may attend via Zoom at:

Zoom Link: <https://cccconfer.zoom.us/j/94563142360>

Zoom Call-In Numbers: +1 669 900 6833 (US Toll)

Zoom Meeting ID: 945 6314 2360

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IN RESPONSE TO THE COVID-19 PANDEMIC AND ITS IMPACT ON PUBLIC MEETINGS UNDER THE BROWN ACT, ON MARCH 17, 2020, GOVERNOR NEWSOM SIGNED EXECUTIVE ORDER N-29-20 THAT SUSPENDS, ON AN EMERGENCY BASIS PURSUANT TO GOVERNMENT CODE 8571, CERTAIN PROVISIONS OF THE BROWN ACT'S GENERAL REQUIREMENTS FOR PUBLIC MEETINGS. ACCORDINGLY, THE REQUIREMENTS OF THE BROWN ACT REQUIRING THE PHYSICAL PRESENCE OF BOARD MEMBERS AT MEETINGS OF THE BOARD AND PROVIDING A PHYSICAL SPACE FOR MEMBERS OF THE PUBLIC TO OBSERVE AND PARTICIPATE HAVE BEEN SUSPENDED UNTIL FURTHER NOTICE.

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EXECUTIVE ORDER N-08-21 CONTINUES THE SUSPENSION OF CERTAIN PROVISIONS OF THE BROWN ACT'S GENERAL REQUIREMENTS FOR PUBLIC MEETINGS. ALL REQUIREMENTS IN BOTH THE BAGLEY-KEENE ACT AND THE BROWN ACT EXPRESSLY OR IMPLIEDLY REQUIRING THE PHYSICAL PRESENCE OF MEMBERS, THE CLERK OR OTHER PERSONNEL OF THE BODY, OR OF THE PUBLIC AS A CONDITION OF PARTICIPATION IN OR QUORUM FOR A PUBLIC MEETING ARE HEREBY WAIVED. THE FULL EXECUTIVE ORDER N-08-21 CAN BE FOUND HERE: <https://www.gov.ca.gov/wp-content/uploads/2021/06/6.11.21-EO-N-08-21-signed.pdf>

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Consistent with the foregoing, this Regular Board meeting of the YCCD Foundation is being held as an in-person meeting for the Board Members and Executive Team and as a virtual meeting for staff and the general public. To join this meeting, from your computer or telephone, please use this information:

Zoom Link: <https://cccconfer.zoom.us/j/98794649690>

Call-In Number: +1 669 900 6833 (US Toll)

Zoom Meeting ID: 987 9464 9690

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To join via the internet, click on the link above and follow all prompts to run the Zoom software. We recommend you begin this process at least 15 minutes prior to the start of the Regular Board Meeting of the YCCD Governing Board. Once you have successfully joined the meeting, you will be placed in the waiting room until the meeting begins.

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## 1. Call to Order and Opening Items

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Subject :	1.01 Call to Order
Meeting :	Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting
Category :	1. Call to Order and Opening Items
Access :	Public

Type : Procedural

## Public Content

The Foundation Board President will call the meeting to order.

Subject : 1.02 Meeting Protocols  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 1. Call to Order and Opening Items  
Access : Public  
Type : Information

## Public Content

### Background

Virtual meeting protocols are slightly different from conducting a meeting with everyone in the same space. The Board President will provide a quick overview of the process that will be used for operating the meeting such as, including muting, conducting votes, and how to be recognized by the chair.

1. To be recognized please use the "Raise Your Hand" button on your screen.
2. All votes will be in a roll call manner, as required by the Brown Act.

### Status and Analysis:

### For Board Consideration / Discussion:

## 2. Approval of Agenda

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Subject : 2.01 Approval of Agenda  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 2. Approval of Agenda  
Access : Public  
Type : Action  
Recommended Action : It is recommended that the Foundation Board approve the August 4, 2021 Agenda as presented.

## 3. Approval of Minutes

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Subject : 3.01 Approval of Minutes - May 5, 2021  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 3. Approval of Minutes

Access : Public  
Type : Action  
Recommended Action : It is recommended that the Foundation Board approve the minutes from the May 2, 2021 Foundation Regular Board Meeting as presented.

## File Attachments

[Foundation Minutes May 5 2021.rtf.pdf \(125 KB\)](#)

## 4. Open Agenda and Public Comment

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Subject : 4.01 Open Agenda and Public Comment  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 4. Open Agenda and Public Comment  
Access : Public  
Type : Information

## Public Content

In order to equitably facilitate public comments, members of the public joining online are encouraged to use the "Raise Your Hand" button on their screen when prompted for public comment. Members of the public joining on the phone are encouraged to press \*9 when prompted for public comment. This action will place the member of the public in the queue for public comment. The Board President will call you by name or last four digits of your phone number and you will be unmuted when it is your turn to comment.

## 5. Consent

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Subject : 5.01 Consent Calendar  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 5. Consent  
Access : Public  
Type : Action (Consent)  
Recommended Action : It is recommended that the Foundation Board approve the Consent Agenda as presented. Items included are: Acceptance of Contributions, Acceptance of Quarterly Warrants, June 30, 2020 Financials, and Fund Account List with Balances as of June 30, 2020.

## Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.02 Acceptance of Contributions

Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting

Category : 5. Consent

Access : Public

Type : Action (Consent)

Recommended Action : It is recommended that the Foundation Board approve the Acceptance of Donations as presented.

## File Attachments

[Giving Report Fiscal Year 2021 Quarter 4.pdf \(185 KB\)](#)

[In-Kind Gifts Fiscal Year 2021 Quarter 4.pdf \(87 KB\)](#)

## Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.03 Acceptance of Quarterly Warrants

Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting

Category : 5. Consent

Access : Public

Type : Action (Consent)

Recommended Action : It is recommended that the Foundation Board accept the Quarterly Warrants as presented.

## File Attachments

[Check Register 2021 4th Quarter.pdf \(1,116 KB\)](#)

## Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.04 Financials

Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting

Category : 5. Consent

Access : Public

Type : Action (Consent)

Recommended Action : It is recommended that the Foundation Board approve the Financials as presented.

## File Attachments

[Statement of Financial Position 2021 4th Quarter.pdf \(98 KB\)](#)

[Statement of Activities 2021 4th Quarter.pdf \(102 KB\)](#)

## Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.05 Fund Account List with Balances  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 5. Consent  
Access : Public  
Type : Action (Consent)  
Recommended Action : It is recommended that the Foundation Board approve the Fund Account List with Balances as presented.

## File Attachments

[Accounts with balance 06-30-2021.pdf \(101 KB\)](#)

## Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

Subject : 5.06 Newly Established Foundation Accounts  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 5. Consent  
Access : Public  
Type : Action (Consent)  
Recommended Action : It is recommended that the Foundation Board approve the Fund Account List with Balances as presented.

## File Attachments

[New Accounts List 06-30-2021.pdf \(32 KB\)](#)

## Consent

All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.

## 6. Action

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Subject :	6.01 Board Policy 2.01 Investments
Meeting :	Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting
Category :	6. Action
Access :	Public
Type :	Action
Recommended Action :	It is recommended that the Board of Directors approve the revised Board Foundation Policy 2.01 as presented.

## Public Content

### **Background:**

At the May 2021 meeting, Board President Ginsburg appointed a Task Force to work with the newly retained investment Advisor to revise the Investment Policy of the Foundation. The Task Force held a meeting with the Advisor and reviewed a proposed investment policy. Minor revisions were made to the draft policy during the meeting. The Investment Advisor, using the feedback provided by the task force, made some additional revisions to the proposed policy that is being presented to the Board, and is attached to this agenda item

### **Status and Analysis:**

### **For Board Consideration / Discussion:**

## File Attachments

[Invest Policy Presentation - August 2021.pdf \(546 KB\)](#)  
[Investment Policy - DRAFT 3.0 - July 28, 2021.pdf \(167 KB\)](#)

## 7. Information

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Subject :	7.01 Commensurate Benefits Report
Meeting :	Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting
Category :	7. Information
Access :	Public
Type :	Information

## Public Content

### **Background:**

The Schedule of Commensurate Return as of June 30, 2021 is an annual report that summarizes the contributions the YCCD Foundation made to benefit the Yuba Community College District and

the estimated value of Board Member and other volunteer's support. After deducting the support the District provided to the Foundation of the result is a net benefit to the District. This reports should be made annually to the Governing Board of the District.

## File Attachments

[YCCD CRR 7.29.2021.pdf \(360 KB\)](#)

Subject :	7.02 Quarterly Investment Report
Meeting :	Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting
Category :	7. Information
Access :	Public
Type :	Information, Procedural

## Public Content

The Foundation Director will provide a brief overview of the Quarterly investment Report for the quarter ending on June 30, 2021.

## File Attachments

[Investment Report 06.30.2021.pdf \(11 KB\)](#)

Subject :	7.03 Operating Plan Update
Meeting :	Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting
Category :	7. Information
Access :	Public
Type :	Information

## Public Content

### **Background:**

At the May 2020 Foundation Board Meeting, the Foundation Director shared a Draft Operating Plan with objectives for the 2020-2021 Academic year. There are five areas covered by the plan: Governance & Board Development, Investment & Financial Stewardship, Annual & Major Gift Fundraising, Relationship Building & Foundation Awareness and Improving the Scholarship Process. Woven throughout is the ideal of strengthening services for the colleges and increasing support of students. The Foundation will provide an update of the status of major areas in the plan that have been completed or are currently underway.

### **Status and Analysis:**

## File Attachments

[2020-21 Operating Plan - Update 8.0.2021.pdf \(132 KB\)](#)

## 8. Reports

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Subject : 8.01 Foundation President's Report  
Meeting : Aug 4, 2021 - Yuba Community College District  
Foundation Regular Board Meeting  
Category : 8. Reports  
Access : Public  
Type : Report

## Public Content

The President of the Foundation Board will present a status update.

Subject : 8.02 YCCD Board of Trustees - Foundation Liaison  
Reports  
Meeting : Aug 4, 2021 - Yuba Community College District  
Foundation Regular Board Meeting  
Category : 8. Reports  
Access : Public  
Type : Report

## Public Content

### Background:

YCCD Board of Trustees Liaisons to the Foundation Board will report.

Subject : 8.03 Woodland Community College Report  
Meeting : Aug 4, 2021 - Yuba Community College District  
Foundation Regular Board Meeting  
Category : 8. Reports  
Access : Public  
Type : Information, Report

## Public Content

Dr. Art Pimentel, President of Woodland Community College, will present a status update.

Subject : 8.04 Yuba College Report  
Meeting : Aug 4, 2021 - Yuba Community College District  
Foundation Regular Board Meeting  
Category : 8. Reports  
Access : Public

Type : Information, Report

## Public Content

Dr. Tawny Dotson, President of Yuba College, will present a status update.

Subject : 8.05 Chancellor's Report  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 8. Reports  
Access : Public  
Type : Information, Report

## Public Content

The Chancellor's monthly newsletters are attached.

Subject : 8.06 Next Regularly Scheduled Meeting  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 8. Reports  
Access : Public  
Type : Information

## Public Content

The next Foundation Board of Directors meeting is scheduled on **Wednesday, November 4, 2020 at 3:00 p. m.**

2021 meeting dates are: February 3, May 5, August 4 and November 3. All

Subject : 8.07 Foundation Director's Report  
Meeting : Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting  
Category : 8. Reports  
Access : Public  
Type : Report

## Public Content

Thomas Lowden, Director of the Foundation will present a status update to the Foundation Board of Directors.

## 9. Adjournment

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Subject :	9.01 Adjournment
Meeting :	Aug 4, 2021 - Yuba Community College District Foundation Regular Board Meeting
Category :	9. Adjournment
Access :	Public
Type :	Procedural