

**Yuba Community College District Foundation Board**  
**Minutes of the May 1, 2019 Regular Foundation Board Meeting**

The Yuba Community College District Foundation Board met on Wednesday, May 1, 2019 for its Regular Foundation Board Meeting at the YCCD Board Room, room 201 & 202, 425 Plumas Blvd., Yuba City, CA 95991; Woodland Community College, 2300 E. Gibson Rd., Woodland, CA 95776, Room 114; Yuba College, 2088 North Beale Rd., Marysville, CA 95901, Room 4; Lake County Campus, 15880 Dam Road Ext., Clearlake, CA 95422, Room 115.

**Board Members Present:** Wayne Ginsburg (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), Lynn Jepsen (District Office), Jared Hastey (District Office), Jesse Ortiz (District Office)

**Absent:** Richard Teagarden, GH Javaheripour, John Cassidy, Michael White

**Resource Members:** Mazie Brewington (Vice Chancellor), Katy Miller (Accounting Assistant), Kathryn Wilkins (Recorder), Jay Lowden (YCCD Foundation Director)

**Guests:** Myra Vega (WCCF Committee)

**1. Call to Order and Opening Items**

**1.01 Meeting Reminder: Please Mute or Turn Off Cell Phones**

**1.02 Call to Order**

Board President Ginsburg called the meeting to order at 3:01 PM

**2. Approval of Agenda**

**2.01 Approval of Agenda**

It is recommended that the Foundation Board approve the May 1, 2019 Agenda with an amendment to include introductions of Foundation Board members prior to action.

Motion by: Douglas Houston, second: Sandra Mayo

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), Lynn Jepsen (District Office), Jared Hastey (District Office), Jesse Ortiz (District Office)

**3. Approval of Minutes**

**3.01 Approval of Minutes**

It is recommended that the Foundation Board approve the minutes from the February 6, 2019 Foundation Regular Board Meeting as presented.

Motion by: Marcia Stranix, second: Eileen Schmidtbauer

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), Lynn Jepsen (District Office), Jared Hastey (District Office), Jesse Ortiz (District Office)

President Ginsburg asked the Foundation Board to provide introductions for the benefit of new members on the Board.

#### **4. Open Agenda and Public Comment**

##### **4.01 Open Agenda and Public Comment**

None

#### **5. Consent**

##### **5.01 Consent Calendar**

It is recommended that the Foundation Board approve the Consent Agenda as presented.

Motion by: Jesse Ortiz, second: Jared Hastey

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), Lynn Jepsen (District Office), Jared Hastey (District Office), Jesse Ortiz (District Office)

5.02 Acceptance of Transfer of Non-Cash Gifts

5.03 Acceptance of Donations

5.04 Acceptance of Quarterly Warrants

5.05 Newly Established Foundation Accounts

5.06 Acceptance of Financial Reports

#### **6. Action**

##### **6.01 Current Foundation Board Policies and Administrative Procedures**

It is recommended that the Foundation Board of Directors reaffirm the current Foundation Board policies and administrative procedures.

Motion by: Sandra Mayo, second: Jared Hastey

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), Lynn Jepsen (District Office), Jared Hastey (District Office), Jesse Ortiz (District Office)

Chancellor Houston thanked Eileen Schmidtbauer for her commitment to ensuring the Foundation policies were moved into BoardDocs. The items in 6.01 were administrative procedures approved by the board in the past, reviewed and refreshed to ensure current. These BPs/APs were not in BoardDocs and this action will allow the approved BPs/APs to be moved into BoardDocs, an online eGovernance site. The attached BPs/APs do not require any changes.

The Board discussed the benefits of providing a Fair Political Practice Committee Conflict of Interest Workshop for Foundation Board members.

#### **7. Information**

##### **7.01 Introduction of the New Director for the Foundation**

President Ginsburg introduced the newly hired YCCD Foundation Director and asked Mr. Lowden to give a more in depth introduction of himself and his experience.

Mr. Jay Lowden introduced himself stating he is a native of Yuba City and that accepting this position has brought him full circle. Mr. Lowden served previously as the YMCA of Superior California President and CEO for the last 10 years, spending a total of 25 years with the organization. Director Lowden is excited to begin this journey with YCCD and looks forward to establishing a culture of philanthropy and giving in the communities we serve.

##### **7.02 Proposed Foundation Board Policies and Administrative Procedures**

At the February 6, 2019 Foundation Board meeting it was indicated that the Board would like to move forward with drafting out the four BPs and APs as listed on this agenda item. They are presented for review and a first reading.

These BPs and APs will come back to the board at the August 2019 meeting for Board action. President Ginsburg asked that any ideas or suggestions for revisions be sent to Eileen Schmidtbauer and Director Lowden.

Chancellor Houston expressed his appreciation to Eileen for her work on these policies and procedures and the fabulous products she has produced.

There was a brief discussion regarding donor levels and the naming of facilities. It was suggested that the Foundation Policy refer to the YCCD Board Policy on naming of buildings. Additionally, an YCCD Administrative Procedure will be developed to explain the difference between the level of donors and naming opportunities.

### **7.03 Update on Opportunity Draw of Refurbished 1969 Ford Mustang Coup**

Chancellor Houston provided a brief update on the 1969 Ford Mustang Coup opportunity draw. At the time of this meeting, approximately 1700 tickets have been sold. The drawing will be held on May 5<sup>th</sup> at the Yuba-Sutter Fairgrounds. Tickets will be sold until 4:30 PM on May 5<sup>th</sup>.

### **7.04 2019-2020 Foundation Scholarship Committee Report**

The Foundation Board discussed the need for Financial Aid to attend a Foundation Board meeting and to provide an overview on the process for reviewing scholarship applications. The Foundation Board communicated the need for a clear understanding of exactly how members should go about awarding scholarships to include topics such as explaining the process after recommendations are made. The Board discussed the possibility of an alternative software other than the current system, Academic Works.

Scholarship committee members noted that this year's essays were much better than the previous year and commented that the student story is really the only thing to consider when awarding these scholarships, but many only include a short paragraph.

## **8. Reports**

### **8.01 Foundation President's Report**

President Ginsburg reported that the Woodland Community College Foundation Committee hosted the 7th Annual Founders Day Dinner event. The Committee honored five people including former YCCD Trustee Xavier Tafoya, former Dean Marian Shivers, who recently passed away, Phil Krebs previous Director of Foundation, and the Master Gardener's Program. A Posthumous recipient honor was awarded to Pat Hetch. The Committee also honored President Michael White and hosted a special ceremony in honor of fallen officer Natalie Corona, a Woodland Community College graduate.

Chancellor Houston stated he was honored that the Foundation chose to honor Natalie Corona and stated that the proceeds from the event were to establish the Natalie Corona scholarship. Professor Leslie Deniz, an Administrative of Justice professor at WCC, spoke and did a fabulous job. Other attendees in honor of Ms. Corona included former local law enforcement representatives.

### **8.02 YCCD Board of Trustees - Foundation Liaison Reports**

Trustee Jesse Ortiz reported he attended an event at WCC, the Woodland Kids Read event. This event included six elementary schools from the Woodland area and involved 300 – 400 kids. This is a great event and Trustee Ortiz hopes it continues to be successful.

### **8.03 Chancellor's Report**

Chancellor Houston's Board reports for the last three months are attached to the agenda for Foundation Board review.

Chancellor Houston reported he has spent the last week or so with Trustee Ortiz in Sacramento advocating for matching state funds for the WCC Performing Arts/Culinary capital project. Dr.

Houston and Trustee Ortiz have a scheduled meeting with Governor Newsom's Senior Policy Advisor for Education on May 2, 2019. Securing the building will provide major opportunities for WCC. The advocacy efforts are focusing on the issues of food security for students at WCC.

Chancellor Houston reminded the Foundation Board of the upcoming retirement of President Michael White and asked that the Foundation committee assist in recognizing Dr. White for his years of service. The YCCD Governing Board will recognize Dr. White at the May 9, 2019 Regular Board meeting. Related to that topic, Chancellor Houston thanked Lynn Jepsen and Dave Althausen for joining the Presidential Candidate search committee. The committee is forwarding five very strong candidates for second round consideration. The pool was very competitive. Chancellor Houston has asked several of the Foundation Board members to join in the second round interviews. Trustees Alves and Ortiz of the YCCD Governing Board, along with members of the Chancellor's Cabinet and key community members will be part of the committee.

Chancellor Houston is attending WCC Commencement this year.

#### **8.04 Yuba College, Sutter County Center and Beale AFB Reports**

No Report

#### **8.05 Woodland Community College, Lake County Campus and Colusa County Campus Reports**

No Report

#### **8.06 Next Regularly Scheduled Meeting**

Wednesday, August 7, 2019 at 3:00 PM

### **9. Adjournment**

#### **9.01 Adjournment**

President Ginsburg adjourned the meeting at 4:05 PM.