

Yuba Community College District Foundation Board Minutes of the November 7, 2018 Regular Foundation Board Meeting

The Yuba Community College District Foundation Board met on Wednesday, November 7, 2018 for its Regular Foundation Board Meeting at the YCCD Board Room, room 201 & 202, 425 Plumas Blvd., Yuba City, CA 95991.

Board Members Present: Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), Lynn Jepsen (District Office), GH Javaheripour (Yuba College)

Absent: John Cassidy, Wayne Ginsburg, Michael White, Gary Sandy

Guests: Jared Hastey (Prospective Board Member), Katy Miller (Accounting Assistant)

1. Call To Order and Opening Items

1.01 Meeting Reminder: Please Mute or Turn Off Cell Phones

1.02 Chancellor Houston called the meeting to order at 3:00 PM

2. Approval of Agenda

2.01 Approval of Agenda

It is recommended that the Foundation Board approve the November 7, 2018 Regular Board Meeting agenda as presented.

Motion by Marcia Stranix, second by Eileen Schmidtbauer.

Final Resolution: Motion Carries

Aye: Marcia Stranix, Eileen Schmidtbauer, Richard Teagarden, Lynn Jepsen, Sandra Mayo, Douglas Houston, GH Javaheripour

3. Approval of Minutes

3.01 Approval of Minutes

It is recommended that the Foundation Board approve the Minutes of the August 1, 2018 Foundation Board Meeting as presented.

Motion by Richard Teagarden, second by Eileen Schmidtbauer.

Final Resolution: Motion Carries

Aye: Marcia Stranix, Eileen Schmidtbauer, Richard Teagarden, Lynn Jepsen, Sandra Mayo, Douglas Houston, GH Javaheripour

4. Open Agenda and Public Comment

4.01 Open Agenda and Public Comment

None

5. Consent Agenda

It is recommended that the Foundation Board approve the Consent Agenda as presented.

Motion by Eileen Schmidtbauer, second by Lynn Jepsen.

Final Resolution: Motion Carries

Aye: Marcia Stranix, Eileen Schmidtbauer, Richard Teagarden, Lynn Jepsen, Sandra Mayo, Douglas Houston, GH Javaheripour

- 5.01 Acceptance of Transfer of Non-Cash Gifts
- 5.02 Acceptance of Donations
- 5.03 Acceptance of Quarterly Warrants
- 5.04 Newly Established Foundation Accounts
- 5.05 Acceptance of Financial Reports

6. Information

6.01 Foundation Director Recruitment Update

Chancellor Houston and Dr. Sandra Mayo provided the Foundation Board an update on the recruitment of a Foundation Executive Director. The job announcement is currently flying and will be open until November 24th.

The hiring committee for first round interviews consists of Dr. Houston, Eileen Schmidtbauer, Lynn Jepsen, Marcia Stranix, Michael White, GH Javaheripour and Sandy Mayo serving as EEO/Chair. The committee will meet on November 9th to review the job description and set up criteria for looking at the applications as well as draft questions for the interviews. Applications will be available to the committee by November 30th unless the applicant pool is deemed not viable. The committee will meet for a second time on December 7th to determine applicants and finalize questions. First round interviews are scheduled for December 14th. A tentative date for second round interviews have been calendared with the Chancellor. Second round interview committee will consist of Dr. Houston, Trustee Richard Teagarden, Wayne Ginsburg and one other member of the YCCD Governing Board.

Dr. Mayo reported there are currently two candidates at this point. Additional applications are anticipated to be received during the last few days of the recruitment period. The recruitment was posted on the YCCD website and advertised in a variety of publications. Eileen Schmidtbauer inquired if the recruitment was forwarded to the Foundation for California Community Colleges. Dr. Mayo will ask HR to provide a list of advertising locations and forward to Foundation Board members for review and possible identification of other areas for advertising.

Dr. Houston thanked the Foundation Board for the resources to staff this position.

6.02 Foundation Director's Position Funding from Charles Schwab Account Update

Vice Chancellor Brewington provided an update on the newly established Charles Schwab account for funding the Foundation Executive Director position. Vice Chancellor Brewington and her staff continue to work with Spectrum Management to ensure internal control procedures dovetail with accounting of the new account.

Chancellor Houston provided a brief overview of the new account and recruitment of the Executive Director for the guests present at the meeting.

7. Action

7.01 Nomination and Appointment of New Members

It is recommended that the Yuba Community College District Foundation Board nominate and appoint an at-large position for Yuba County to serve a 3 year term on the Board.

Motion by Richard Teagarden, second by Marcia Stranix.

Final Resolution: Motion Carries

Aye: Marcia Stranix, Eileen Schmidtbauer, Richard Teagarden, Lynn Jepsen, Sandra Mayo, Douglas Houston, GH Javaheripour

Board Member Teagarden introduced Mr. Jared Haste, a graduate of Yuba College and local Attorney in Marysville. Mr. Teagarden stated that Mr. Haste would make a great addition to the Foundation Board and assist in expanding the Foundation's influence throughout the area.

Mr. Haste was born and raised in Yuba County, graduated from Yuba City High School, Yuba College and attended UC Merced. He currently holds a Real Estate Broker license, and is an associate attorney with Rich, Fudge, Bordsen, and Galyean in Marysville where he practices business litigation, civil litigation, family law, personal injury, and Real Estate law.

Dr. Houston stated he has heard from other leaders in the community how successful Mr. Haste is as a real estate developer, he passed the bar on the first try, and his wife Desiree is a Trustee on the Yuba County School Board. The Haste family is deeply invested in being leaders in the community.

8. Reports

8.01 Foundation President's Report

No report.

8.02 YCCD Board of Trustees – Foundation Liaison Reports

Trustee Richard Teagarden reported that he brought to the Board's attention at the last Governing Board meeting a possible Joint Meeting scheduled early next year and that each board should think about what the agenda should be so that there is effective conversation. The goal of the Foundation Board is to expand the Board, hiring an Executive Director, and the Governing Board appears supportive of that direction. The Foundation Board members should consider the relationship between the two boards and what could be a valuable use of an hour or two of conversation. Chancellor Houston stated that the joint meeting is usually calendared for January, but it may be postponed until after the Foundation Executive Director is hired.

8.03 Chancellor's Report

Chancellor's monthly newsletters are attached. The YCCD Governing Board adopted a resolution in August 2018 committing to a set of aspirational student success goals. Additionally, the Governing Board adopted five, five year goals addressing student outcomes.

Chancellor Houston commented on the California Promise Program stating that the state funded program only covers tuition and some fees for first time full-time students. There is still a significant population where there are no support systems. The YCCD Foundation committed to generating revenue and fundraising for a promise program to cover those gaps. This initial commitment led to the recruitment of an Executive Foundation Director.

The new Student Centered Funding Formula requires that community college districts commit to the Board of Governors *Vision for Success* goals. The deadline to submit that commitment is May 2019; the YCCD Governing Board adopted a resolution of commitment in August 2018.

YCCD is working to develop a partnership between CSUs and CCCs to support teacher preparation and credentialing. Woodland Community College is hosting a summit at the end of November consisting of the leadership of five Central and Northern CSUs, representatives from most of the community colleges in the central valley and north state and some secondary school representatives to talk about teacher prep and credentialing partnerships to address this issue in rural communities. YCCD is not asking for Foundation support, but Chancellor Houston invited Foundation Board members to stop by for the greeting.

8.04 Yuba College, Sutter County Center and Beale AFB Reports

Dr. Javaheripour reported that Yuba College celebrated alumni and friends on October 19th at the Sutter County Campus. The event also coincided with the unveiling of a large mural commissioned by the college. The mural was supported by the Yuba College Psychology Club; the student members raised funds and identified an artist to complete the work. The Sutter County Campus has benefitted from the contribution of many local artists to beautify the campus, including Board President Michael Pasquale. The night was used to conclude the 90th Anniversary year of Yuba College history. The celebration began on September 13, 2017 which commemorated the first year of the 90th year of the establishment of the institution.

8.05 Woodland Community College/Lake County Campus/Colusa County Campus Report

No report.

8.06 Next Regularly Scheduled Meeting of the Foundation Board – Wednesday, February 6, 2019

The next regularly scheduled meeting of the Foundation Board is February 6, 2019 at 3:00 PM in the YCCD Board Room.

9. Adjournment

9.01 Adjournment

The meeting was adjourned at 3:51 PM