

**Yuba Community College District Foundation Board
Minutes of the February 14, 2024 Regular Board Meeting**

The Yuba Community College District Foundation Board met on Wednesday, February 14, 2024, for a regular meeting at the Yuba Community College District Offices, 3301 E. Onstott Rd. Yuba City CA 95991.

Board Members Present: Wayne Ginsburg, Dirk Slooten, Ric Teagarden, Eileen Schmidbauer, Marcia Stranix, John Cassidy, Tawny Dotson, Shouan Pan, Sonja Lolland, Lizette Navarette (zoom)

Resource Members: Jay Lowden (YCCD Foundation Director), Katy Miller (Fiscal Services)

Guests: Aaron Schmoekel (zoom); Carid Servin (zoom)

1. **Call To Order and Opening Items:** President Ginsburg called the meeting to order at 3:00 PM and reviewed the in-person meeting protocols. Chancellor Pan introduced Lizette Navarette as the new President of Woodland Community College..
2. **Approval of Agenda:** It is recommended that the Foundation Board approve the February 14, 2024 Foundation Board Agenda. Motion by Ric Teagarden, second by Dirk Slooten. Final Resolution: Motion passed unanimously.
3. **Approval of Minutes:** It is recommended that the Foundation Board approve the Minutes of the November 1, 2023 Foundation Board Meeting as presented. Motion by Dirk Slooten, second by Shouan Pan. Final Resolution: Motion passed unanimously.
4. **Open Agenda and Public Comment:** None
5. **Consent Agenda:** The consent agenda included the following items: Acceptance of Contributions, Acceptance of In-Kind Contributions, Acceptance of Quarterly Warrants, New Foundation Accounts, December 31, 2023 Financials, Fund Account List with Balances.

A member asked that Item 5.07 Fund Account List with Balances be removed for discussion. A motion was made by Ric Teagarden to approve the Consent Agenda, excluding item 5.07. Motion was seconded by Dirk Slooten. Final Resolution: Motion Passed.

5.07 A motion was made by John Cassidy and seconded by Marcia Stranix to approve item 5.07 of the Consent Calendar. One of the members asked why certain foundation accounts (Yuba College Capital, Neena Gill) had a negative balance. Director Lowden responded that the capital campaign had a negative balance because we are in the early stages and paying the consultant for planning services; the Gill account has a negative balance because the third installment of the gift from Mr. Gill has not been received and we expect it by the end of the academic year at which point there will be a positive balance. There was a call of the vote and the item passed unanimously.

6. **Action – None**

6.01 Election of Officers for 2024

Director Lowden officiated over the election of the Foundation President. Wayne Ginsburg was nominated by Marcia Stranix and seconded by John Cassidy. No other nominations. There was a call of the vote and Wayne Ginsburg was elected unanimously.

Wayne Ginsburg then called for nominations for Secretary; Eileen Schmidtbauer nominated Marcia Stranix, John Cassidy seconded the nomination. Marcia was elected unanimously.

Wayne Ginsburg then called for nomination for Treasurer. Marcia Stranix was nominated by Eileen Schmidtbauer and her nomination was seconded by John Casiddy. Eileen was elected unanimously.

6.02 Approval of Scholarship Offerings: It was recommended that the Board approve the Foundation Scholarship offerings for 2024-25. A total of 289 Scholarships, valued at \$257,200 were recommended for approval. There was a motion by John Cassidy and seconded by Sonja Lolland. The motion passed unanimously.

6.03 Proposed Addition to the Foundation Bylaws regarding Advisory Committee. The Yuba Community College District Foundation's Bylaws were last revised in August 2014. Section 4 of Article 7 of the bylaws is titled "Advisory Committees" and states that "the Board may also establish College or campus based advisory committees composed of any number of directors and/or other interested persons who are not directors. Advisory committees shall provide advice and recommendations to the Board but shall not have the authority of the Board or any final decision-making authority, except as specifically delegated."

The proposed additions to the Foundation's Bylaws add language under Section 4 of Article 7 to provide structure related to number and qualification of Advisory Board members, Vacancies on Advisory Committees, Advisory Committee meetings, Officers of Advisory Committees and their responsibilities.

The proposed additions are being recommended by the Woodland Community College Fund Committee. The proposed revisions were reviewed at the November 1, 2023 meeting of the Foundation Board of Directors, and are being submitted to the Foundation Board approval. There was a motion to approve by Dirk Slooten which was seconded by Ric Teagarden. The motion passed unanimously.

Following the vote there was a discussion on the voting powers of advisory committees and when their votes need to be forwarded to the Foundation Board and under what circumstances that needs to take place since not all votes at the advisory committee level are intended to move on to the Board. It was recommended that that item come back to the next board meeting for discussion.

7. Information

7.01 Investment Update: Aaron Schmoekel the Foundation's Investment Advisor, gave an update on the Foundation's second-quarter investment status. Overall he stated that the portfolio had a good second quarter.

7.02 Yuba College Capital Campaign Update: President Dotson and Director Lowden provided a brief update on the campaign general plan and introduced the campaign theme: Strengthening Community...The Campaign for Yuba College. Meetings are starting to be held with faculty and staff to explain the campaign and see their support.

8. Reports

8.01 YCCD Board of Trustees – Foundation Liaison Reports

Trustee Teagarden provided a brief report that included information on the recent Board of Trustees retreat that focused on ethics, and various leadership and legislative conferences that they have attended.

8.02 Chancellor’s Report

Dr. Pan provided a brief report on current issues related to the district, and once again welcomed Dr. Navarette to the District.

8.03 Yuba College, Report

President Dotson shared comments about the upcoming capital campaign, preparations related to the upcoming accreditation, an increase in emergency fund requests, and athletics. She also shared that the annual AAUW Conference will not take place this year but will return in the spring of 2025. Her final comment was a reminder that the Yuba College Scholarship Awards Night will be October 17.

8.04 Woodland Community College Report

President Navarette gave a brief report on her first month at WCC, congratulating the Men’s Soccer Team on winning the conference title, and reminded everyone that the WCC Eagles of Excellence Celebration will be held on April 12 in the New Performing Arts Center.

8.05 Next Regularly Scheduled Meeting of the Foundation Board

Wednesday, May 1, 2024 at 3:00 PM at the Sutter County Center

8.04 Foundation Director’s Report

Director Lowden thanked the Board for being at the meeting, shared an update on the search for a new administrative assistant and reminded the board members of the upcoming events at both Woodland Community College and Yuba College.

9. Adjournment: President Ginsburg adjourned the meeting.