

Yuba Community College District Foundation Board Minutes of the February 6, 2019 Regular Foundation Board Meeting

The Yuba Community College District Foundation Board met on Wednesday, February 6, 2019 for its Regular Foundation Board Meeting at the YCCD Board Room, room 201 & 202, 425 Plumas Blvd., Yuba City, CA 95991.

Board Members Present: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

Absent: Michael White,

Guests: Katy Miller (Accounting Assistant), Kathryn Wilkins (Recorder)

1. Call To Order and Opening Items

1.01 Meeting Reminder: Please Mute or Turn Off Cell Phones

1.02 Chancellor Houston called the meeting to order at 3:00 PM

2. Approval of Agenda

2.01 Approval of Agenda

It is recommended that the Foundation Board approve the February 6, 2019 Regular Foundation Board Meeting agenda with an amendment to reorder the agenda, moving item 7.02 after Public Comment.

Motion by Douglas Houston, second by Marcia Stranix

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

Foundation Board Chair, Wayne Ginsburg, asked all members to introduce themselves as there are new members present.

3. Approval of Minutes

3.01 Approval of Minutes

It is recommended that the Foundation Board approve the Minutes of the November 7, 2018 Foundation Board Meeting as presented.

Motion by Marcia Stranix, second by Richard Teagarden.

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

4. Open Agenda and Public Comment

4.01 Open Agenda and Public Comment

None

5. Consent Agenda

It is recommended that the Foundation Board approve the Consent Agenda pulling item 5.02 for discussion.

Motion by Douglas Houston, second by John Cassidy

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

- 5.02 Pulled for discussion
- 5.03 Acceptance of Donations
- 5.04 Acceptance of Quarterly Warrants
- 5.05 Newly Established Foundation Accounts
- 5.06 Acceptance of Financial Reports

5.02 Acceptance of Transfer of Non-Cash Gifts

It is recommended that the Foundation Board approve Consent Agenda Item 5.02 Acceptance of Transfer of Non-Cash Gifts as presented.

Motion by Richard Teagarden, second by John Cassidy

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

Trustee Teagarden inquired who accepted the books listed on the agenda item. Are these books that can be used at the college or is the Foundation just being a depository for unwanted items? Marcia Stranix noted that in review of the titles, there are a lot of general titles included, but the Library does not have to keep them, but can have a book sale. Trustee Teagarden asked that if the Foundation is accepting these books do they need to have educational benefit? Chancellor Houston asked the Foundation to approve this gift, but he will arrange to have the college staff bring a report back to the Foundation on the disposition of these books and look at if they are having a book sale, ensure it is consistent with District and Foundation policies.

6. Action

6.01 Reaffirm Foundation Board of Directors

It is recommended that the Foundation Board of Directors reaffirm its membership.

Motion by Douglas Houston, second by GH Javaheripour

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

The 2019 Foundation Board Membership was reaffirmed as follows:

Current membership status:

Susan Alves, Installed 2019

John Cassidy, Installed 2003

Wayne Ginsburg, Installed 2002

Jared Hastey, Installed 2018

Douglas Houston, Installed 2011

G.H. Javaheripour, Installed 2015

Lynn Jepsen, Installed 2013

Sandra Mayo, Installed 2017

V. Richard Savarese, Installed 2015

Eileen Schmidtbauer, Installed 2018

Marcia Stranix, Installed 2014

Richard Teagarden, Installed 2014

Michael White, Installed 2014

6.02 Election of Officers for the Foundation Board of Directors for 2019

It is recommended that the Foundation Board of Directors elect officers for 2019.

Open Elections

Motion by: Sandra Mayo; Second by: John Cassidy

Motion Carries

Ayes: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

Nomination of Foundation President

Mr. Wayne Ginsburg was nominated as Foundation Board President. No other nominations were presented. Dr. Houston closed nominations.

Motion Carries

Ayes: Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

Nomination of Foundation Secretary

Ms. Marcia Stranix was nominated as Foundation Board Secretary. No other nominations were presented. Dr. Houston closed nomination.

Motion Carries

Aye: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

Nomination of Foundation Treasurer

Ms. Lynn Jepsen was nominated as Foundation Board Treasurer. No other nominations were presented. Dr. Houston closed nomination.

Motion Carries

Aye: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

6.03 Establish Scholarship Sub-Committee to review 2019-2020 Student Applications

It is recommended that the Foundation Board of Directors establish a Scholarship Sub-Committee to review applications and select awardees for the 2019-2020 academic year.

Motion by Douglas Houston, second by Sandy Mayo

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

Scholarship sub-committee appointments:

Woodland Community College: Wayne Ginsburg, Lynn Jepsen, Susan Alves
Yuba College: Marcia Stranix, John Cassidy, Eileen Schmidtbauer

6.04 2019 Foundation Board of Directors Meeting Schedule

It is recommended that the Foundation Board of Directors approve the 2019 meeting schedule as presented.

Motion by Eileen Schmidtbauer, second by Marcia Stranix

Final Resolution: Motion Carries

Aye: Wayne Ginsburg (District Office), Richard Teagarden (District Office), Douglas Houston (District Office), Sandy Mayo (District Office), Marcia Stranix (District Office), Eileen Schmidtbauer (District Office), John Cassidy (District Office), GH Javaheripour (District Office), Jared Hastey (District Office), Susan Alves (Woodland Community College)

7. Information

7.01 Update on the hiring of a Director for the Foundation

Chancellor Houston gave a brief update on the recruitment of the Foundation Director. The applicant pool was narrowed from 21 applicants to a shorter list for interviews. The recruitment period was extended and clearly paid off due to the number of applications received. The first interviews will take place on Friday, February 8th and the following Tuesday, February 12th. The goal is to develop a short list for second round interviews with a recommendation to take potentially to the March Governing Board meeting, but no later than the April Governing Board meeting with a May or June start date.

Dr. Mayo stated that second round interviews are tentatively scheduled for February 27th.

7.02 Foundation Annual Financial Audit

This item was moved up in the order of the agenda at the request of the Chancellor.

The YCCD Foundation Annual Financial Audit was conducted by the independent audit firm of Cossolias, Wilson, Dominguez, and Leavitt (CDWL). The report is attached to the agenda for Foundation Board of Directors review. No audit findings were included in this audit

GH joined the meeting at 3:08 PM.

CDWL reported the audit submitted was unmodified, accurate and complete. CDWL looked at trends and analysis and were encouraged to see that the investment positions did very well in this fiscal period. There were large investment gains and increases in all categories of net assets. The Foundation is very stable and is in a positive financial light with good controls over operations. One recommendation made by CDWL is to move all accounting records into one complete set of books and suggested that Colleague would be the best place for that.

Chancellor Houston commended Katy Miller for her hard work in maintaining the Foundation books. Moving all the books into one system will make her job easier and enable her to have more confidence in her work.

7.03 Current Foundation Board Policies and Administrative Procedures

Approved Foundation BPs and APs have been placed into BoardDocs. These are BPs and Aps that the Foundation Board has recently adopted. In BoardDocs the policies and procedures are available to the public.

Vice Chancellor Brewington inquired if the Foundation Board should acknowledge review of the Foundation policies, specifically the policies that speak to District policies which have been updated recently. Chancellor Houston reminded the Foundation Board that the District reviews, revises or affirms all District policies on a five year cycle. If the YCCD Governing Board says there is no change to a policy, the policy review date is updated to validate that the policy is current. The Foundation Board does not have the same expectation, but it is a protocol that would allow the Foundation to ensure that if a policy is linked to a District policy, the Foundation Board is regularly reviewing Foundation policies.

7.04 Pending Foundation Board Policies and Administrative Procedures

The Foundation Board discussed the Foundation Board Policies and Administrative Procedures pending approval. Trustee Ric Teagarden inquired if the Foundation policies are in BoardDocs where they can be easily updated. Eileen Schmidtbauer responded that these BPs and APs are not currently in BoardDocs, but can be uploaded at the direction of the Foundation Board. Ms. Stranix recommended to bring these BPs and APs back in May for further review.

ACTION: Bring back BPs and APs for items 7.03 and 7.04 to the May 2019 Foundation Board meeting for review and recommended changes for consideration to the August board meeting for action/adoption.

7.05 Update on Opportunity Draw of Refurbished 1969 Ford Mustang Coup

Dr. GH Javaheripour reported that Yuba College has sold approximately 1,100 tickets for the opportunity draw of the refurbished 1969 Ford Mustang Coup. The goal is to sell 2,000 tickets. There will be a final push in the spring before the drawing in May. Speedway races are starting again soon and the mustang will be transported to the Speedway to sell tickets. Other opportunities to sell tickets include the Flea Market on February 10th weather permitting, and a large community dance on the 17th with a Latin Theme. Tickets to this event are \$65 so it could generate many ticket sales from attendees. President GH has been in discussion with Dow Lewis to take the mustang to a car show; dates are not finalized, but usually in March or April. The actual date of the drawing will be announced once confirmed.

8. Reports

8.01 Foundation President's Report

Foundation President Wayne Ginsburg reported that the WCC Founders Day Dinner is scheduled for March 15th. This event is on its 7th year. Four people will be honored from YCCD including former Foundation Director Phil Krebs and recently retired YCCD Trustee Xavier Tafoya. Pat Hetch, YCCD staff member and former Dean Miriam Shivers will also be honored.

8.02 YCCD Board of Trustees – Foundation Liaison Reports

Trustee Teagarden reported that he asked a couple of meetings ago that if there is to be a joint YCCD Governing Board and YCCD Foundation Board meeting scheduled, an agenda must be developed. No suggestions for agenda items has been provided to date.

Trustee Alves reported that the trustees attended the New Trustee Conference in Sacramento as well as the Legislative Conference. Trustees and Chancellor Houston met with different members regarding advocacy issues including the new building at WCC and several other items.

8.03 Chancellor's Report

The last three Chancellor's Newsletters are attached to the agenda. Chancellor Houston encouraged the Foundation Board to review the December Newsletter and click on a few links provided there. Chancellor Houston was affected by the Camp Fire in November, after the last Foundation Board meeting. He was recently interviewed by NPR as well as the National Geographic magazine about his experience defending his home against the fire. A colleague from the San Mateo CCD reached out to Chancellor Houston early on to report that the San Mateo CCD Foundation decided to donate \$10,000 to students and employees affected by the wildfires. YCCD took receipt of that check and donated \$9,000 to Butte Community College District, with \$1,000 remaining for YCCD students and employees affected. The President of Butte CCD sent a thank you letter (see attached).

President Michael White, WCC, announced his intent to retire at the end of the year. A search for the next WCC President has commenced. The goal is to have someone in place over the summer. Chancellor Houston asked for the Foundations support in sending Dr. White off. Ms. Stranix asked if the Foundation Board would consider asking Dr. White to stay on the Foundation Board.

Chancellor Houston reported that early last month Governor Newsom released a budget proposal for the 2019-2020 year. He is proposing a second year of the CC Promise and students that are

eligible will get a second year free. For YCCD that's been less than 300 students; full-time, first-time, first-year students. Chancellor Houston asked that as the Foundation brings on the new Director they should begin to think about the Foundations commitment to running campaigns to generate funds to support other students. Additionally, the WCC Performing Arts/Culinary capital project was not included in the budget proposal. Four of the YCCD Legislators have signed a letter to the Governor, YCCD leadership and Trustees have met with the Department of Finance and are encouraged with the progress made. The Department of Finance's priority at the moment is fire and life safety. The new governor has not had any input on the CCC construction priorities. Hopefully YCCD will see that building on the list in May. A stronger case in advocacy is being made connected to the understanding of housing and food security issues which is a very compelling argument for having a food solution at WCC.

A summit consisting of CSU and CCC leaders in central and north state was held to address teacher shortage concerns. There was a commitment that there are strong interests in the five CSUs that have Ed School programs in partnering with CCCs at a distance. Chancellor Houston continues to work on securing funding in the budget for SB 577.

YCCD was approached by Humboldt State as a perspective partner in establishing the NorCal Wildland Fire Management Partnership. The project is currently pursuing some financial support from CAL Fire and the Legislature in light of the challenges our state has seen recently.

Both colleges recently received full accreditation for seven years with no sanctions. A presentation will be given at next week's Governing Board meeting. Chancellor Houston commended the faculty and staff at the colleges for their work on the self-evaluations. This outcome is the finest level of accreditation that any college can secure.

8.04 Yuba College, Sutter County Center and Beale AFB Reports

President Javaheripour reported that the YC Alumni & Friends has been working with the Athletic Hall of Fame to schedule a joint celebration of Alumni and Athletic Hall of Fame event, but the project is not progressing.

Yuba College has been involved with the Hard Rock Casino and the Tribal Council that is building the new casino. Yuba College is hoping to become the training center for different types of trades the casino will employ. There will be approximately 300 – 500 jobs when the casino opens. President GH is hopeful there will be some Foundation work to come out of that relationship as well.

Yuba College leadership is working on bringing a Vietnam Wall (Travelling wall) to the Yuba College campus. There is talk about an April timeline, but it all depends on the contract and the time needed to notify local schools so they can plan field trips. Mr. Cassidy offered to help with getting leadership at Beale AFB to participate in this activity. The display would be located around the Yuba College quad. Issues such as who will build bases for the structures and where the funds will come from still needs to be decided.

8.05 Woodland Community College/Lake County Campus/Colusa County Campus Report

No report.

8.06 Next Regularly Scheduled Meeting of the Foundation Board – Wednesday, May 1, 2019

The next regularly scheduled meeting of the Foundation Board is May 1, 2019 at 3:00 PM in the YCCD Board Room.

9. Adjournment

9.01 Adjournment

The meeting was adjourned at 4:47 PM