



**Wednesday, February 14, 2024**  
**Yuba Community College District Foundation Regular Board Meeting**

**REGULAR BOARD MEETING**

**TIME: 3:00 PM**

**LOCATION: ROOM 212, SUTTER COUNTY CENTER OF YUBA COLLEGE, 3301 E. Onstott Road, Yuba City, CA 95991**

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**REGULAR BOARD MEETING**

**TIME: 3:00 PM**

**PUBLIC COMMENTS**

The Yuba Community College District Foundation Board welcomes public comment on issues within the jurisdiction of the foundation.

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Members of the public who wish to comment on a specific agenda item, are encouraged to please submit a comment online at <https://apps.yccd.edu/Board/> by 5:00 PM on the day prior to the meeting. Comments submitted online will be read aloud and placed into the record of the meeting.

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If you are unable to send comments online, please call 530-740-1703 and leave a message by 5:00 PM the day prior to the meeting and someone will return your call.

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Per YCCD Policy 2350, five minutes may be allotted to each speaker with a maximum of 20 minutes per subject. No action or discussion shall be undertaken on any public comments except that members of the Board or its staff may briefly respond to or ask a question for clarification regarding statements made or questions posed by persons addressing the Board under this agenda item.

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Persons with disabilities needing assistance such as listening devices or other accommodations, please notify the Foundation Office at 530-740-1703 at least 72 hours prior to the meeting so arrangements can be made.

District - YCCD Foundation

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## **1. Call to Order and Opening Items**

<b>Subject</b>	<b>1.01 Meeting Reminder: Please Mute or Turn Off Cell Phones</b>
Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	1. Call to Order and Opening Items
Access	Public
Type	Procedural

Please take a moment to mute or turn off your cell phone at this time.

<b>Subject</b>	<b>1.02 Call to Order</b>
Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	1. Call to Order and Opening Items

Access	Public
Type	Procedural

The Foundation Board President will call the meeting to order.

## 2. Approval of Agenda

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<b>Subject</b>	<b>2.01 Approval of Agenda for February 7, 2024</b>
Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	2. Approval of Agenda
Access	Public
Type	Action
Recommended Action	It is recommended that the Foundation Board approve the February 7, 2024 Agenda as presented.

## 3. Approval of Minutes

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<b>Subject</b>	<b>3.01 Approval of Minutes from November 1, 2023.</b>
Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	3. Approval of Minutes
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended that the Foundation Board approve the minutes from the November 1, 2023 Foundation Board Meeting as presented.

File Attachments  
[Foundation Board Minutes - November 1, 2023.pdf \(77 KB\)](#)

*All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.*

## 4. Open Agenda and Public Comment

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<b>Subject</b>	<b>4.01 Open Agenda and Public Comment</b>
Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	4. Open Agenda and Public Comment
Access	Public
Type	Information

The Foundation Board President will call for public comment at this time.

## 5. Consent

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<b>Subject</b>	<b>5.01 Consent Calendar</b>
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Meeting Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting

Category 5. Consent

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Foundation Board approve the Consent Agenda as presented.

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**Subject 5.02 Acceptance of Contributions**

Meeting Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting

Category 5. Consent

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Foundation Board approve the Acceptance of Donations as presented.

File Attachments  
[Giving Report 2024 2nd Quarter.pdf \(117 KB\)](#)

*All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.*

**Subject 5.03 Acceptance of In-Kind Contributions**

Meeting Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting

Category 5. Consent

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Foundation Board approve the Acceptance of In-Kind Contributions as presented.

File Attachments  
[2024 Quarter 2 In-Kind Gifts.pdf \(78 KB\)](#)

*All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.*

**Subject 5.04 Acceptance of Quarterly Warrants**

Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	5. Consent
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended that the Foundation Board accept the Quarterly Warrants as presented.

File Attachments

[Check Register 2024 2nd Quarter.pdf \(166 KB\)](#)

*All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.*

**Subject 5.05 Newly Established Foundation Accounts**

Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	5. Consent
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended that the Foundation Board approve the Newly Established Foundation Accounts as presented.

File Attachments

[New Accounts List 12-31-2023.pdf \(40 KB\)](#)

*All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.*

**Subject 5.06 Financials**

Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	5. Consent
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended that the Foundation Board approve the Financials as presented.

File Attachments

[Stmt Financial Position 2024-2.pdf \(79 KB\)](#)  
[Stmt Activities 2024-2.pdf \(85 KB\)](#)

*All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar*

*for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.*

<b>Subject</b>	<b>5.07 Fund Account List with Balances</b>
Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	5. Consent
Access	Public
Type	Action (Consent)
Recommended Action	It is recommended that the Foundation Board approve the Fund Account List with Balances as presented.

File Attachments  
[Accounts with Balances 12-31-23.pdf \(166 KB\)](#)

*All items on the Consent Agenda will be taken by the Foundation Board in one motion, without discussion unless it is requested by a member of the Foundation Board that specific items be removed from the Consent Calendar for discussion. In that case the item(s) will be considered immediately following the Consent Calendar and acted upon separately.*

## 6. Action

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<b>Subject</b>	<b>6.01 Election of Officers for the Foundation Board of Directors for 2024</b>
Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	6. Action
Access	Public
Type	Action
Recommended Action	It is recommended that the Foundation Board of Directors elect officers for 2020.

### **Background:**

As per Foundation Board Bylaws, Article VI, Sections 1-6:

Section 1. Officers of the Corporation. The elected officers of the Foundation shall be President, Secretary, and Treasurer. All officers must be directors.

Section 2. Election of Officers. The elected officers of the Foundation shall be elected by and from among the directors at the annual Board meeting.

Section 3. Terms of Office; Term Limits. Officers shall serve at the pleasure of the Board for one-year terms. There is no limit on the number of terms an officer shall serve if he or she is a director and continues to be elected to an officer position by the Board.

Section 4. Removal of Officers. Any elected officer may be removed at any time, with or without cause, by a majority vote of all the other directors on the Board.

Section 5. Resignation of Officers. An officer may resign at any time by giving written notice to the President. The resignation shall take effect as of the date the notice is received or at any later time specified in the notice and, unless otherwise specified in the notice, the resignation need not be accepted to be effective.

Section 6. Vacancies in Office. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled by a majority vote of the directors present at any annual or special meeting of the Board where a quorum is present. The individual filling a vacant officer position shall serve until the end of the term of the officer whose vacancy he or she is filling.

**Subject**                                **6.02 Approval of 2024-25 Scholarship Offerings**

Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	6. Action
Access	Public
Type	Action
Recommended Action	It is recommended that the Foundation Board of Directors approve the scholarship offerings for 2024-25.

**Background:** The Foundation Board of Directors annually reviews and approves the Foundation scholarships that will be offered for the next academic year. Scholarship opportunities are advertised through the Financial Aid offices of each college starting in April. The Application process will open on February 13 and close at the end of April. Scholarships are determined based on available dollars in the designated fund for each scholarship. For 2024-25 a total of 289 scholarships are being recommended totaling \$257,200.

**For Board Consideration / Discussion:**

The document attached to this agenda item details the scholarship offerings by campus for 2024-25. A total of 289 scholarships, totaling \$257,200 are being recommended for approval. This is an increase of 14 scholarships over the previous year. 127 Endowed District Scholarships are spread among the campuses based on a location's percentage of FTES at the end of the Fall 2023; 10 scholarships for Lake County Campus; 39 for Woodland Community College, including Colusa; and 78 for Yuba College, including Sutter.

File Attachments

[2023-24 SCHOLARSHIP OFFERINGS 1.0.pdf \(152 KB\)](#)

**Subject**                                **6.03 Proposed Advisory Committee Language Additions to the YCCD Foundation Bylaws**

Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	6. Action
Access	Public
Type	Action
Recommended Action	Approve the addition of text in Article VII, Section 4 related to operation of Foundation Advisory Committees.

**Background:**

The Yuba Community College District Foundation's Bylaws were last revised in August 2014. Section 4 of Article 7 of the bylaws is titled "Advisory Committees" and states that "the Board may also establish College or campus based advisory committees composed of any number of directors and/or other interested persons who are not directors. Advisory committees shall provide advice and recommendations to the Board but shall not have the authority of the Board or any final decision-making authority, except as specifically delegated." Currently there are two established committees that are designated as Advisory Committees, the Woodland Community College Fund Committee and the Yuba College Alumni and Friends Committee. In addition, the Lake County Campus is in the process of organizing an Advisory Committee. While the bylaws allow for the creation of advisory committees, they do not provide any structure for the operation of the committees, specifically related to membership, meeting and officers.

The proposed additions to the Foundation's Bylaws add language under Section 4 of Article 7 to provide structure related to number and qualification of Advisory Board members, Vacancies on Advisory Committees, Advisory Committee meetings, Officers of Advisory Committees and their responsibilities. The proposed revisions are detailed in the attachment to this agenda item and are shown in blue text.

The proposed additions are being recommended by the Woodland Community College Fund Committee. The proposed revisions were reviewed at the November 1, 2023 meeting of the Foundation Board of Directors, and are being submitted to the Foundation Board approval. T

The proposed additions may be approved by a majority vote of the Board in accordance with Article XI: *Amendments of the currently approved Foundation Bylaws. "Subject to any limitations in the Nonprofit Public Benefit Corporation Law, these Bylaws may be initially adopted, and thereafter amended, or repealed and new bylaws adopted, by a majority vote of the Board at any properly called meeting where a quorum is present, so long as the amendments, proposed repeal, or new bylaws are provided to each director at least three (3) days prior to the meeting at which such amendments, repeal, or new bylaws will be discussed and voted on.*

File Attachments

[YCCDF Bylaws with Committee Section 11.1.2023.pdf \(181 KB\)](#)  
[Bylaws - Advisory Committee Text 11.01.2023.pdf \(149 KB\)](#)

## 7. Information

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**Subject**                      **7.01 Quarterly Investment report**

Meeting                      Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting

Category                      7. Information

Access                      Public

Type                      Information

Aaron Schmoekel, our investment advisor will provide a quarterly update on the Foundation's portfolio for the second quarter of the 2023-2024 year.

File Attachments

[2023Q4 YCCD Foundation Quarterly Performance Report.pdf \(248 KB\)](#)  
[2023Q4 Dimensional Quarterly Market Review.pdf \(566 KB\)](#)  
[2023Q4 SI Balanced Model Report.pdf \(260 KB\)](#)  
[RI Economic and Market Update Jan 2024.pdf \(1,076 KB\)](#)

**Subject**                      **7.02 Yuba College Capital Campaign Update**

Meeting                      Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting

Category                      7. Information

Access                      Public

Type Information

President Dotson and Director Lowden will provide an update on the Campaign General Plan for the Strengthening Community...A Campaign for Yuba College.

## 8. Reports

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**Subject 8.01 YCCD Board of Trustees - Foundation Liaison Reports**

Meeting Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting

Category 8. Reports

Access Public

Type Report

**Background:**

YCCD Board of Trustees Liaisons to the Foundation Board will report.

**Subject 8.02 Chancellor's Report**

Meeting Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting

Category 8. Reports

Access Public

Type Report

The Chancellor's monthly newsletters are attached.

[11.12.2020](#)

[12.17.2020](#)

[1.14.2020](#)

**Subject 8.03 Yuba College Report**

Meeting Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting

Category 8. Reports

Access Public

Type Report

Dr. Tawny Dotson, President of Yuba College, will present a status update.

**Subject 8.04 Woodland Community College Report**

Meeting Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting

Category 8. Reports

Access Public

Type Report

Dr. Art Pimentel, President of Woodland Community College, will present a status update.

<b>Subject</b>	<b>8.05 Next Regularly Scheduled Meeting</b>
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Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	8. Reports
Access	Public
Type	Information

The next Foundation Board of Directors meeting is scheduled on **May 3, 2023 at 3:00 p.m.**

Remaining meetings for 2023 are: May 3, August 2, and November 1. All meetings are scheduled for 3:00 to 5:00 pm.

<b>Subject</b>	<b>8.06 Foundation Director's Report</b>
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Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	8. Reports
Access	Public
Type	Report

Thomas Lowden, Director of the Foundation will present a status update to the Foundation Board of Directors.

## **9. Adjournment**

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<b>Subject</b>	<b>9.01 Adjournment</b>
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Meeting	Feb 14, 2024 - Yuba Community College District Foundation Regular Board Meeting
Category	9. Adjournment
Access	Public
Type	Procedural